

DEPARTMENT OF THE NAVY

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IN REPLY REFER TO 5350 00F0 **30 Jun 20**

U.S. NAVAL HOSPITAL YOKOSUKA POLICY STATEMENT "PATIENT AND STAFF SAFETY"

U.S. Naval Hospital Yokosuka is committed to fostering a culture of safety. We strive for an environment where reporting a concern is welcomed because the safety of our patients and staff is our primary goal. Our culture of safety is established on trust and collaboration at all levels of the organization.

Our leadership must be engaged and committed to safety. I ask that leaders institute a non-punitive, blame-free environment that encourages staff to report safety issues. I encourage staff to identify and report all events, even if they are "near misses," close calls or hazardous conditions. An all hands effort will develop and employ performance improvement processes. The success of this effort depends on the participation of all staff members.

- At U.S. Naval Hospital Yokosuka we have several tools that support and reinforce our commitment to a culture of safety. They are:
- a. TeamSTEPPS: An efficient and evidence-based program for improving teamwork, communication, and patient safety.
- b. Patient Safety Report: A database that gathers standardized clinically relevant data on all occurrences and categories of patient safety events and near misses.
- c. Enterprise Safety Analysis Management System: A staff safety application that enables staff to report mishaps, track safety training and other programs.
- d. Safety Note: A user-friendly command safety tool that provides staff prompt feedback and allows them to submit improvement ideas, support requests, and concerns.

In healthcare, we hold a sacred trust. Patients trust us with their lives; family members trust us with their loved ones. Nothing we do is more important than working to ensure the safest environment possible for our patients and staff.

C. C. RICE